



03- C -0842

ATLANTA CITY COUNCIL

ANNE FAUVER
COUNCILMEMBER
DISTRICT 6

55 TRINITY AVENUE, S.W.
SECOND FLOOR, EAST
ATLANTA, GEORGIA 30335
DIRECT (404) 330-6049
MAIN (404) 330-6030
FAX (404) 658-6073

May 6, 2003

The Honorable Cathy Woolard
President, Atlanta City Council
55 Trinity Ave., SW
Atlanta, Georgia 30335

Dear Cathy:

We are pleased submit the name of Ms. Karen M. Schaefer as our nominee to the Tree Conservation Commission. Ms. Schaefer lives at 985 Courtenay Drive, Atlanta, GA 30306, phone number 404-876-3456.

We feel that Ms Schaefer will make a great contribution to the Tree Commission. Her resume is attached for your review.

Sincerely,

Anne Fauver, District 6

Natalyn Archibong, District 5

Clair M. Muller, District 8

Howard Shook, District 7

Mary Norwood, Post 2 At-Large

RECEIVED

MAY 13 2003

KRP
MUNICIPAL CLERK

CONFIRMED BY

JUN 02 2003

COUNCIL

KAREN M. SCHAEFER

APRIL 29, 2003

Address: 985 Courtenay Drive,
Atlanta, GA 30306

phone: (404) 876-3456
e-mail: karenschaefer@mindspring.com

EXPERIENCE

GEORGIA STATE UNIVERSITY

Clinical Instructor, New Teacher Institute, June 2000 to present

- Provide pedagogic training to new and first-year teachers
- Conduct observations and mentor new teachers
- Prepare vocational education teachers for professional certification

GEORGIA STATE UNIVERSITY

Clinical Instructor, Department of Secondary Education, December, 1998 to June 2000

- Trained and supervised student teachers
- Served as Partner School Liaison in Metro Atlanta P-16 Co-Reform and Collaboration Project
- Mentored first-year teachers
- Coordinated education reform initiatives between university faculty and partner schools
- Assisted in implementing Grady High School's Career Academy
- Collaborated in developing outdoor environmental education center for Piedmont Park

UNITED STATES PEACE CORPS

Mathematics Teacher, Mzumbe Secondary School, Mzumbe Tanzania, December 1996 to December 1998

- Taught advanced (A-level) mathematics
- Joint-authored and edited an advanced level mathematics study guide published in November, 1998
- Chaired editors' workshop
- Wrote grant and received funding to establish Mzumbe Women Workers= Credit Union

GEORGIA STATE UNIVERSITY

Mathematics Instructor, January 1993 to March 1996

- Taught College Algebra, Business Calculus

ATLANTA PUBLIC SCHOOLS

Mathematics Teacher, Henry W. Grady High School, Atlanta, GA September 1981 to January 1993

- Taught Basic Math, Algebra, Geometry, Trigonometry, AP Calculus
- Supervised student teachers
- Served as mentor teacher to first-year teachers
- Sponsored Mathematics and Science Club
- Devised outdoor activities for mathematics enrichment
- Named Star Teacher, 1983
- Named Teacher of the Year, 1987

COMMUNITY SERVICE

Parks Committee Co-chair, Morningside/Lenox Park Association
Co-ordinate neighborhood tree planting
Dialogue with community and city arborists to implement Atlanta tree ordinance

EDUCATION

GEORGIA STATE UNIVERSITY

Master of Arts for Teachers, concentration in Mathematics, 1987
GPA: 4.00

GEORGIA STATE UNIVERSITY

Bachelor of Arts, Mathematics, 1981
Summa cum Laude with distinction
GPA: 4.00

GEORGIA STATE UNIVERSITY

Bachelor of Arts, Geography, 1975
GPA: 4.00

PUBLICATIONS

With Dan Fejes. *Advanced Mathematics Review: Questions and Solutions* (Morogoro, Tanzania: Mzumbe Book Project, 1998.)
With Janet Burns. 2002. From technician to reflective practitioner. *Journal of Industrial Teacher Education*, Vol. 40, no. 1, fall, 74-81.
With Janet Burns. 2002. Reflective journal writing of vocational education teachers during the week of September 11, 2001: Confronting personal and professional demands. *Journal of Industrial Teacher Education*, Vol. 39, no. 2, winter.

SKILLS

-
- Familiarity with neighborhood development issues
 - Knowledge of pedagogy and effective teaching practices
 - Ability to work with culturally diverse groups and individuals
 - Familiarity with education reform policies and procedures
 - Ability to organize and coordinate a project team
 - Excellent oral and written communication skills
 - Computer literacy
 - Grant writing skills
 - Working knowledge of German and Swahili

RCS# 4804
6/02/03
8:38 PM

Atlanta City Council

Regular Session

03-C-0842

Appoint Ms. Karen Schaefer Tree
Conservation Comm
Confirm

YEAS: 14
NAYS: 0
ABSTENTIONS: 0
NOT VOTING: 2
EXCUSED: 0
ABSENT 0

Y Smith	Y Archibong	Y Moore	Y Mitchell
Y Starnes	Y Fauver	Y Martin	Y Norwood
NV Young	Y Shook	Y Maddox	Y Willis
Y Winslow	Y Muller	Y Boazman	NV Woolard

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(Do Not Write Above This Line)

A Communication by Councilmembers Anne Fauver, District 6; Natalyn Archibong, District 5; Clair M. Muller, District 8; Howard Shook, District 7 and Mary Norwood, Post 2 At-Large

Submitting the name of Ms. Karen M. Schaefer as a nominee to the Tree Conservation Commission. This appointment is for a term of (2) two years, scheduled to begin on the date of Council Confirmation.

CONFIRMED BY

JUN 02 2003

COUNCIL

- ☐ CONSENT REFER
☐ REGULAR REPORT REFER
☐ ADVERTISE & REFER
☐ 1st ADOPT 2nd READ & REFER
☐ PERSONAL PAPER REFER

Date Referred 5/15/03

Referred To: CD/HR and Comm on

Date Referred

Referred To:

Date Referred

Referred To:

First Reading

Committee _____
Date _____
Chair _____
Referred To _____

Committee CD/HR

Date 5/17/03

Chair Mary Norwood

Action

Fav, Adv, Hold (see rev. side)

Other

Members

At-Large
Natalyn Archibong
Clair M. Muller
Howard Shook
Mary Norwood

Refer To COC

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

At-Large
Natalyn Archibong
Clair M. Muller
Howard Shook
Mary Norwood

Refer To

FINAL COUNCIL ACTION

☐ 2nd ☐ 1st & 2nd ☐ 3rd

☐ Consent ☐ V Vote ☒ RC Vote

CERTIFIED

JUN 02 2003

AT-LARGE COUNCIL PRESIDENT

At-Large
Mary Norwood

CERTIFIED
JUN 02 2003

DEPUTY MUNICIPAL CLERK

MAYOR'S ACTION